

Members present: Chairman Doug Andrew, Members John (Jack) Downing, Dennis Howland, and Recording Secretary/Land Use Administrative Assistant Casey Wolfe.

The meeting was live broadcast on FCTV 22 and will be rebroadcasted throughout the week.

Chairman Andrew opened the meeting at 7:00 pm.

## **MINUTES**

Mr. Downing made the motion to approve the minutes from April 26<sup>th</sup>, 2016. Mr. Howland seconded the motion with all in favor.

**NEW BUSINESS** – no new business

## **CORRESPONDENCE**

There was no incoming correspondence received.

## **OTHER BUSINESS**

Ms. Wolfe has prepared a small document summarizing order of business and the steps to a public hearing. There was some discussion about the hearing process. It was decided that no vote is generally needed to enter public comment. It was also decided that a roll call will be done if there is a public hearing. The Board also has to tell the applicant that there is not five members sitting on the Board.

Ms. Wolfe also mentioned that Neal Janvrin is now a full Zoning Board of Adjustment member.

Mr. Howland made a motion to adjourn the meeting at 7:23 PM. Mr. Downing seconded that motion with all in favor.

**Next Regular Meeting:** June 28<sup>th</sup>, 2016

Respectfully Submitted,

Casey Wolfe  
Land Use Administrative Assistant